

BASIC Payroll Plus Employee Self-Service

To create an employee self-service account, go to the following website:

<https://basicpayroll.evolutionpayroll.com/ess>

Save this link for future access.

- **Login Name:** First Initial/Last Name/Last 4SSN
- **Password:** Password_1

Example: John Smith

SSN: 123-45-6789


****All fields are case sensitive & if you have a hyphenated name please include hyphen****

Login Name = JSmith6789

Password = Password_1

← → ↻ <https://basicpayroll.evolutionpayroll.com/ess#/login>

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HR Solutions Come Full Circle

Employee Self-Service

Secure User Login New User Registration Forgot Password

Identify Yourself
Enter your credentials for access.

User Name


Password

[I forgot my password](#)

Welcome to your employee self-serve portal
Please sign in with your credentials to continue

[Take me to the mobile version of this website](#)

On the **Settings** screen, update your Email address and enter your Security Questions.

Click the Disc Icon  to Save.

From here, you should be logged in.